

# बिहार राज्य विश्वविद्यालय सेवा आयोग, पटना

8वाँ तल, बिहार विद्यालय परीक्षा समिति, अकादमिक भवन, बुद्ध मार्ग, पटना-01

## आवश्यक सूचना

सूचना संख्या-B.S.U.S.C/विज्ञा0-51/2023-.....418

पटना, दिनांक...17/05/2024

बिहार राज्य के विभिन्न विश्वविद्यालयों के अंगीभूत महाविद्यालयों (Constituent Colleges) के लिए प्रधानाचार्य के पद पर नियुक्ति हेतु बिहार राज्य विश्वविद्यालय सेवा आयोग, पटना द्वारा दिनांक-15.11.2023 को प्रकाशित विज्ञापन संख्या-BSUSC/PRINCIPAL-01/2023 के आलोक में सुयोग्य अभ्यर्थियों से आवेदन आमंत्रित किया गया है। अपरिहार्य कारणों से ऑनलाईन आवेदन करने की अंतिम तिथि-20.05.2024 तक विस्तारित की गई थी, जिसे पुनः दिनांक-25.06.2024 तक विस्तारित की जाती है।

प्रधानाचार्य के पद पर नियुक्ति हेतु आवेदन प्रपत्र का प्रारूप (अनुलग्नक-1) तथा विश्वविद्यालयवार एवं आरक्षण कोटिवार पदों की संख्या सहित आवेदन करने से संबंधित आवश्यक नियम एवं शर्तें (अनुलग्नक-2) संलग्न की जा रही हैं।

ऑनलाइन आवेदन करने हेतु आयोग का पोर्टल दिनांक-01.06.2024 से सुलभ होगा। अभ्यर्थी दिनांक-25.06.2024 तक ऑनलाइन आवेदन कर सकेंगे। ऑनलाइन आवेदन की डाउनलोडेड हार्ड कॉपी एवं सभी आवश्यक कागजात/प्रमाण-पत्रों की स्व-अभिप्रमाणित छायाप्रति की दो प्रतियाँ (स्पाइरल बाइंडिंग में) आयोग कार्यालय में केवल स्पीड पोस्ट/निबंधित डाक से इस प्रकार भेजें कि वह दिनांक-10.07.2024 के अपराह्न 05:00 बजे तक आयोग कार्यालय को अवश्य प्राप्त हो जाए।

  
सचिव

# बिहार राज्य विश्वविद्यालय सेवा आयोग, पटना

## (BIHAR STATE UNIVERSITY SERVICE COMMISSION, PATNA)

For Appointment to the Post of Principal in the Constituent Colleges of Universities of Bihar

### APPLICATION FORM

#### For office use only

Date of receipt in Commission Office	
Unique Identification No. (UID No.)	

#### For Applicant's use only

Advertisement No.	
NOC from Concerned University	1. YES 2. NO
Faculty	Drop Down 1-Social Science 2-Humanity 3-Law 4-Art & Craft 5-Education 6-Science 7-Commerce

#### For the Applicant's use

Colour photograph of  
35mm X 45mm in  
JPEG format not  
exceeding 240 KB

Handwritten signatures and dates in blue ink at the bottom of the page, including dates like 10/05/2024 and 10/05/2024.

180

1. (i) Candidate's Name in Hindi

[Grid for Name in Hindi]

In English (In Block letter)

[Grid for Name in English]

(ii) Father's / Mother's Name In Hindi

[Grid for Father's/Mother's Name in Hindi]

In English (Block Letters)

[Grid for Father's/Mother's Name in English]

(iii) Date of Birth (According to Matric Certificate)

[D][D]

[M][M]

[Y][Y][Y][Y]

\*Upload Document

(iv) Gender

[ ]

1-Male 2-Female 3-Others

(v) Aadhar Number

[Grid for Aadhar Number]

2. (i) Are you an Indian Citizen?

[ ]

1-Yes 2- No

(ii) Are you a permanent resident of Bihar?

[ ]

1-Yes 2- No

\*Upload Document

If no, then of which state/Union Territories are you permanent resident?

[ ]

(iii) Which category do you belong to?

[ ]

1- General 2- SC 3- ST 4- EBC 5- BC 6- WBC 7- EWS

\*Upload Document

(iv) Are you grand son/grand daughter of Freedom Fighter?

[ ]

1- Yes 2- No

\*Upload Document

Note:-if yes please upload proof of Freedom fighter

3. (i) Are you differently abled?

[ ]

1. Yes 2. No

If yes, mention the code of nature of disability?

[ ]

1. Visually impaired 2. Deaf and Dumb 3. Orthopedic disability 4. Mental disability 5. Multiple Disability from 1 to 4

\*Upload Document

(ii) Percentage of disability?

[ ]

1- > 40 % 2- < 40%

\*Upload Document

4. Are you married?

[ ]

1- Yes 2- No

5. Physical Identification of the Candidate

[ ]

2. Eligibility: -

(i) Have you been awarded Ph. D degree ?

[ ]

1- Yes 2- No

Handwritten signatures and marks at the bottom of the page.

(ii) Do you have **experience of Professor/Associate Professor** with a total service/experience of at least Fifteen year of Teaching /research in University, Colleges and other institution of higher education?  1- Yes  
2- No

(iii) Do you have at least 10 research publications in peer reviewed or UGC listed journals?  1- Yes  
2- No

(iv) Do you have a minimum of 110 Research Score as per Table-II of Statutes for the appointment of Principal?  1- Yes  
2- No

**7. Academic / Research Activity**

**7.1 Research Papers**

Sl. No.	Research Papers Title	Name of Journal	Type of Journal (Peer-Reviewed / U.G.C Listed/ Scopus/SCI)	Name of Author/Authors	Impact factor if any	Remarks*

**7.2. Publication (Other than Research papers)**

**(a) Books authored / Edited**

(i)

Sl. No.	Authored Books		Remarks*
	Title of Books	Publishers	
		National/International	

(ii)

Sl. No.	Edited Books		Remarks*
	Title of Books Edited	Publishers	
		National/International	

(iii)

SI No.	Title of Books Edited	Publisher	Name of Chapter in edited book	Remarks*

**(b) Translation in Indian/Foreign Language**

Page 3

Sl. No.	Name of Chapter of Research Papers	Name of Publisher	Remarks*

*[Handwritten signatures and marks]*

(ii)

Sl. No.	Name of Books	Name of Publisher	Remarks*

7.3. Creation of ICT mediated Teaching Learning pedagogy and Content and development of new and innovative courses and curricula

(a) Development of Innovative pedagogy

Sl. No.	Name / Design of pedagogy	Utilization	Remarks*

(b) Design of new Curricula and Courses

Sl. No.	Name of Curricula and Courses	Level	Remarks*

(c) MOOCs

Sl. No.	Development of Complete MOOCs (4- quadrants)	Number of Credits	Remarks*

Sl. No.	MOOCs (developed in 4 quadrant module / lecture)	Number of Credits	Remarks*

Sl. No.	Content Writer / Subject matter	No. of Quadrant	Remarks*

Sl. No.	Course Coordinator (with 04Credit/Course)	Name of Course	Remarks*

(d) E-Content

(i)

Sl. No.	Development of e-Content in 4 Quadrants for Complete Course / e-books	Name of Course	Remarks*

*Handwritten signatures and initials:*  
 [Signature] [Initials] [Signature] [Signature] [Signature]

(ii)

Sl. No.	e-Content developed in 4 quadrants per module	No. of Module	Remarks*

(iii)

Sl. No.	Contribution to development of e-Content module in Complete Course	No. of Module	Remarks*

7.4. Research Guidance

(a) Ph.D.

Sl. no.	Name of the candidate	Topic	Degree Awarded/ Thesis Submitted	Name of the University	Co-Supervisor If any (Yes/No)	Remarks*

In Case of Co-Supervisor Name of Co-Supervisor

[Empty box for Co-Supervisor Name]

(b) P.G. dissertation.

Sl. no.	Name of the candidate	Topic	Awarded/Submitted	Name of the University	Remarks*

(c) Research Project completed.

Sl. no.	Title of Project	National/International	Name of the funding agency	Amount in Rs.	Remarks*

(d) Research Project ongoing.

Sl. no.	Title of Project	National/International	Name of the funding agency	Period	Amount in Rs.	Remarks*

(e) Consultancy

*[Handwritten signatures and marks]*

176

Sl. no.	Name of Industry/Lab	Amount of consultancy work	National/International	Period	Amount in Rs	Remarks*

7.5 (a) Patents

Sl. no.	Name of Patentee	Subject	International/National	Year of Awarded	Remarks*

(b) Policy Document (submitted)

Sl. no.	Name of Body	International/National/Central/State	Remarks*

(c) Awards/Fellowship

Sl. no.	Name of Awards	Organisation	National/International	Remarks*

7.6. Invited Lectures/Resource Person/Paper Presentation

Sl. no.	Topic of Presentation	Invited lectures/Paper presentation/Resource Person	Name of conference	International	National	Remarks*
				Abroad/Within Country ( Name of Country & University	Name of The State and University	

\*Additional information if any (Not more than twenty-five words)

8. Telephone No. (with STD/ISD code) :-

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Mobile No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E-mail

--

9. Candidate's full name and address for correspondence:-

<b>Candidate's Name</b> .....
<b>Address</b> .....
<b>District:-</b> ..... <b>State/ Union Territory :-</b> .....
<b>Pin Code: -</b> .....

Page 6

CH-R Final

*Handwritten signatures and marks:* SCh, 19/5/2014, A, OM, WPD, M. Tom, Cur, etc.

10. Permanent Address (Domicile State/Union Territory): -


District :-

State/ Union Territory:-

Pin Code:- 

--	--	--	--	--	--

11. Educational Qualification:-

Examination Passed	Subject	Year of Passing	Name of the Institution	University	Full marks	Marks obtained	Percentage	Grade Point/Letter Grade/CGPA	Converted percentage	
Post-Graduation										Upload Document
Ph.D										Upload Document

12. Experience,

(a) Teaching :-

Sl.No.	Designation	Name of the college where worked/working & University/Institution	Period		Total Year/Months/days	Remarks
			From	To		
1.	Lecturer/ Assistant professor					
2.	Reader/Associate Professor					
3.	Professor					
4.	Researcher					





174

(b) Administration:-

Sl.No	Type of Administrative Work (minimum of Six Month)	Place of Work(Name of College/University/Institution)	Period		Total Year/Months/Days	Remarks
			From	To		
(i)	Act as Professor in- Charge/ <b>In-charge</b> Principal/P.G. Head in any college /institution ( <b>two Marks per year, max. 06 marks</b> )					
(ii)	N.S.S/NCC Co-ordinator/ Co-ordinator Ek Bharat Shreshtha Bharat/ Viksit Bharat/Unnat Bharat/Sports Director/Sports In-charge. (one mark per year, max. 03 marks)					
(iii)	Examination Controller in Collage (one mark per year max. 02 marks)					
(iv)	Co-ordinator in of open University or self-finance courses of College/University. (one mark per year max. 02 marks)					
(v)	Any administrative/ Statutory post in University like Registrar,Proctor,C.C.D.C, Inspector of colleges, Development officer, D.S.W, Dean,IQAC Director/Co-Ordinator,Director R&D, Examination Controller, Public Information Officer (On deputation) (02 marks per year max.07 marks)					

13. Preferential order for Allotment of University: -

Drop Down -(University List)

Sl.No.	Name of the University (Drop Down)	Preferential order of choice of the Universities (As per Selection)
01	Kameshwar Singh Darbhanga Sanskrit University, Darbhanga	
02	Jai Prakash University, Chapra	

Page 8

03	Tilka Manjhi Bhagalpur University, Bhagalpur	
04	Patna University, Patna	
05	Patliputra University, patna	
06	Purnia University, Purnia	
07	B.R. Ambedkar Bihar University, Muzaffarpur	
08	Bhupendra Narayan Mandal University, Madhepura	
09	Magadh University, Bodhgaya	
10	Munger University, Munger	
11	Lalit Narayan Mithila University, Kameshwar Nagar, Darbhanga	
12	Veer Kunwar Singh University, Bhojpur, Ara	

**Preview**

**Check & Save**

**Click for Deposit Application fee**

14. Total application fee deposited through online mode

15. Details of Deposited Application fee in Rs through online mode :-

Mode of Transaction	Transaction Id No.	Date of Fee Deposit	Amount
			Rs
Debit Card/Credit Card/Net banking			

**Save & Next Page**

**Declaration**

declare that the information furnished by me in this application are true and correct. I have not concealed any information. Even then, if any of the information furnished above is proved false, I shall be held responsible for this and I presume that, along with initiating legal/punitive proceeding, my candidature may be cancelled. I shall have no objection to this. I am willing to abide by the rules of the Commission.

Signature of Candidate

**Note: - (Read carefully before submission) -Page No (To be filled by pen in hard copy only) From - To**

*[Handwritten signatures and marks in blue ink]*

(A). Take Two Print of duly Filled application form and put your signature and attached self-attested copies of all relevant/Supporting documents in following order with proper contents and Page No.

S.N		From	To
1	Matriculation Certificate (As a proof of Date of Birth)		
2	PG Degree certificate		
3	Ph.d Degree Certificate.		
4	Domicile Certificate issued by competent authority. (For the candidate claiming reservation)		
5	Caste Certificate issued by competent authority.(For the candidate claiming reservation)		
6	Non-Creamy Layer Certificate (for BC/EBC) issued by competent authority. (For the candidate claiming reservation)		
7	EWS of general category certificate issued by competent authority.(For the candidate claiming reservation)		
8	Certificate for Grand-son/Grand-daughter of Freedom Fighter issued by competent authority.(For the candidate claiming reservation)		
9	Differently Abled Certificate issued by competent authority.(For the candidate claiming reservation)		
10	Research/ Teaching Experience Certificates		
11	NOC of Concerned University		
12	7.1 to 7.6 related certificate / True copy in chronological order.		

(B). Page No in hard copies is essentially required. In absence of proper paging application may be rejected.

(C). Send Complete application form along with relevant documents to BSUSC in Spiral binding in duplicate by speed post/Registered post on following Address:-

To  
 Secretary,  
 Bihar State University Service Commission,  
 8th floor, Bihar School Examination Board, Academic Building,  
 Budh Marg, Patna-800001,Bihar

It should be reached BSUSC latest by.....

Date— .....

Place— .....

Signature of the candidate

Submit

Take Print

*Signature 1*  
*Signature 2*  
*Signature 3*

(Advt. No.-BSUSC/PRINCIPAL-01/2023 Dated:-15.11.2023)

**Important Points of Information Regarding Regular Appointment on the post of Principal.**

**Category wise vacancies for the Post of Principal alongwith Terms and Conditions :-**

Sl No.	Name of University	Types of Vacancies	Unreserved		Economically weaker section		Scheduled Caste		Scheduled Tribe		Extremely Backward Class		Backward Class		Women of Backward Class	Total	Post Under 2% horizontal reservation for grand son/grand daughter of freedom fighter of Bihar State	Total post under horizontal reservation for physically challenged persons			
			Total Post	Post Under 35% horizontal reservation for women in total post	Total Post	Post Under 35% horizontal reservation for women in total post	Total Post	Post Under 35% horizontal reservation for women in total post	Total Post	Post Under 35% horizontal reservation for women in total post	Total Post	Post Under 35% horizontal reservation for women in total post	Visually impaired (VI)	Deaf & Dumb (DD)				Ortho paediatrically handicapped (OH)	Mental Disorder/ Multiple Disability		
1	Kameshwar Singh Darbhanga Sanskrit University, Darbhanga	Backlog	03	01	00	00	01	00	00	00	04	00	01	00	00	05	00	00	00	00	
2	Jai Prakash University, Chapra	Fresh	01	01	01	00	00	00	00	00	03	00	02	00	01	10	00	00	00	00	
3	Tilka Manji Bhagalpur University, Bhagalpur	Fresh	04	02	01	00	02	01	00	00	02	01	01	00	00	10	00	00	00	00	
4	Patna University, Patna	Backlog	02	00	00	00	01	00	00	00	01	00	00	00	00	03	00	00	00	00	
5	Patliputra University, Patna	Single Faculty	04	00	00	00	00	00	00	00	00	00	00	00	00	04	00	00	00	00	
6	Punjab University, Patna	Fresh	06	02	02	00	02	01	01	00	04	01	00	00	00	15	01	01	00	00	
7	B.R. Ambedkar Bihar University, Muzaffarpur	Fresh	03	01	01	00	02	01	00	00	00	00	02	01	01	08	00	00	00	00	
8	B.R. Ambedkar Bihar University, Patna	Fresh	12	04	03	01	05	02	00	00	05	02	04	01	01	30	01	01	01	00	
9	Bhupendra Narayan Mandal University, Madhepura	Backlog	04	01	01	00	02	00	00	00	02	00	01	00	00	10	00	00	00	00	
10	Bhupendra Narayan Mandal University, Madhepura	Fresh	04	01	01	00	00	00	00	00	00	00	00	00	00	01	00	00	00	00	
11	Magadh University, Bodh Gaya	Single Faculty	04	01	01	00	00	00	00	00	00	00	00	00	00	05	00	00	00	00	
12	Munger University, Munger	Fresh	08	03	00	00	03	01	00	00	03	01	02	01	00	16	00	00	00	00	
13	Lalit Narayan Mishra University, Darbhanga	Single Faculty	01												01	00	00	00	00		
14	Veer Kunwar Singh University, Arrah	Fresh	17	06	03	01	04	02	01	00	02	01	01	00	00	28	00	00	00	00	
15	Total	Backlog	05	02	01	00	02	01	01	00	02	01	01	00	01	13	00	00	00	00	
16	Total	Backlog	76	24	14	02	31	09	04	00	28	07	16	04	04	173	02	04	01	00	

*16/11/24*

*SUN 16/11/2023*

Single faculty Vacancies in different disciplines in different universities are as follows:-

S.No.	Subject	Name of University	Name of College	No. of Post	No. of Posts
1.	LAW	Patna University, Patna	Patna Law College, Patna	01	03
		Bhupendra Narayan Mandal University, Madhepura	Law College, Madhepura	01	
		Tilka Manjhi Bhagalpur University, Bhagalpur	T.N.B. Law College, Bhagalpur	01	
2.	EDUCATION	Patna University, Patna	Patna Training College, Patna	01	02
		Patna University, Patna	Womens' Training College, Patna	01	
		Patna University, Patna	Art and Craft College, Patna	01	
3.	ART and CRAFT	Munger University, Munger	Arts College, Munger	01	02
		TOTAL		07	

## 2. Pay Scale

The scale of pay of the principals appointed through the provisions of the Statutes shall be as notified by the State Government from time to time.

## 3. Eligibility:-

Applicant must hold the qualification mentioned below :-

- Ph.D degree
- Professor /Associate Professor with a total service/experience of at least fifteen years of teaching/research in University, Colleges and other institutions of higher education.
- A minimum 10 Research publication in peer-reviewed or UGC-listed journals.
- A minimum of 110 Research score as per Table-II.
- In case of appointment of Principal for single disciplinary Institute/Colleges such as Law College or Education College where the Program offered are recognized by some regulatory body i.e. Bar Council of India (BCI) or NCTE, the minimum eligibility of the Principal will be that as notified by the concerned regulatory body.
- Every applicant should submit NOC from his/her parent University / department. As per Table-I, they must have good record in teaching and satisfactory or good record in S.No.-2 in the table.

## 5. Tenure

- A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per U.G.C. regulations notified from time to time.
- After the completion of his/her term as Principal, the incumbent may join back his/her parent organization.

## 6. Selection Process

- The selection process shall be based on performance in the area of research, extension & academic administration and interview conducted by the commission.
- Teaching and Research and academic administrative experiences shall carry 60 and 20 marks respectively and interview shall carry 20 marks. Teaching & Research and administrative experience shall be calculated as per Table-III.
- Academic marks include marks of teaching & research and administrative experiences. The merit list will be prepared on the basis of addition of marks of academic achievement (Full marks-80) and interview (Full marks-20) i.e. total marks-100.
- The Commission will prepare a composite merit list on the basis of vacancies and reservation roster. Out of this composite merit list, a University wise panel, with due consideration of preference of universities given by the candidates, will be prepared for onward transmission to the university, through the department.

16/5/24

16/5/24

- (v) In the event of total score obtained from academic achievements and interview being the same, candidate having higher marks in academic achievements will be placed higher in the final merit list. In the event of candidates having same marks in academic achievements and interview, candidates who are older in age according to the date of birth will be placed higher in the final merit list and in the event of candidates having same date of birth, candidates whose name appears alphabetically first in Devnagiri Script will be placed higher in the final merit list.
- (vi) The procedure for interview shall be decided by the Commission. The merit list prepared shall be valid for one year from the date of issuance.

**Table-1**

**Assessment Criteria and Methodology for University / College Teachers applying to the Post of Principal**

S.No.	Activity	Grading Criteria
1.	Teaching: (Number of classes taught/total classes assigned) 100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	80% & above above- Good Below 80% but 70% & above— Satisfactory Less than 70%- Not satisfactory
2.	Involvement in the University/College students relate activities/research activities: <ol style="list-style-type: none"> <li>Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.</li> <li>Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.</li> <li>Student related co-curricular, extension and field based activities such as student clubs, career counseling study visits, student clubs, student seminars and other events, cultural, sports, NCC, NSS and community services.</li> <li>Organizing seminars/conferences/workshops, other college/university activities.</li> <li>Evidence of actively involved in guiding Ph.D students.</li> <li>Conducting minor or major research project sponsored by national or international agencies.</li> <li>At least one single or joint publication in peer reviewed/UGC list of Journals.</li> </ol>	Good—Involved in at least 3 activities Satisfactory—1-2 activities Not-satisfactory-Not involved / undertaken any of the activities <b>Note:</b> Number of activities can be within or across the broad categories of activities.
<b>Overall Grading:</b>		
<b>Good:</b> Good in teaching and satisfactory or good in activity at S.No.2. Or		
<b>Satisfactory:</b> Satisfactory in teaching and good or satisfactory in activity at S.No.2.		
<b>Not Satisfactory:</b> If neither good nor satisfactory in overall grading		
<b>Note:</b> For the purpose of assessing the grading of Activity at Serial No. 1 and serial no.2 , all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation due to his/her teaching responsibilities subject to the condition that such leaves/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.		




  


Table - II

**Assessment Criteria and Methodology for University / College Teachers applying to the post of Principal of College (Academic/Research)**

(Assessment must be based on evidence produced by the applicant such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc)

<b>Academic/Research Activity</b>		<b>Marks Scored</b>
<b>1.</b>	Research Papers Published in peer Reviewed/UGC listed Journals.	As pe Table-II (A)
<b>2.</b>	Publications (other than Research papers)	Marks per book/chapter
<b>(a)</b>	<b>Books authored which are published by</b> International Publishers National Publishers Chapter in Edited Book Editor of Book by International Publisher Editor of Book by National Publisher	12 10 05 10 08
<b>(b)</b>	<b>Translation work in Indian and Foreign Language by qualified faculties.</b> <b>Chapter of Research paper</b> <b>Book</b>	03 per paper 08 per book
<b>3.</b>	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and Innovative courses and curricula.</b>	
<b>(a)</b>	<b>Development of Innovative pedagogy.</b>	05 per innovative pedagogy
<b>(b)</b>	<b>Design of new curricula and courses</b>	02 per curricula/ course
<b>(C) MOOCs</b>		
	<b>Development of complete MOOCs in 4 Quadrants(4) credit course) (in case of MOOCs of lesser credit 05 Marks/credit)</b>	20
	MOOCs (development in 4 quadrant) per module/Lecture	05
	Content writer/subject matter expert per each module of MOOCs (at least one quadrant)	02
	Course coordinator for MOOCs (04 credit course) (in case of MOOCs of lesser credits 02 marks per credit)	08
<b>(d) E-content</b>		
	<b>Development of e-content in 4 quadrant or a complete course/e-Book</b>	12
	*e-content (developed in 4 quadrant) per module	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02
<b>4.</b>	<b>Research guidance</b>	
<b>(a)</b>	<b>Research guidance</b>	
Ph.D		10/per degree awarded 05/thesis submitted
PG dissertation		02/degree awarded

*[Handwritten signature]*

(b)	<b>Research Projects Completed; (Per Project)</b> More than 10 lakhs Less than 10 lakhs	10 05
(c)	<b>Research Projects Ongoing: (Per Project)</b> 10 lakhs and More than 10 lakhs Less than 10 lakhs	05 02
(d)	<b>Consultancy:</b>	03
5.	<b>(a) Patents Granted (Per Patent)</b> International National	10 07
	<b>(b) Policy Document (Per document)**</b> International National State	10 07 04
	<b>(c) Awards/Fellowship (Per award/fellowship)</b> International National	07 05
6.	<b>* Invited lectures/Resource Person/Paper Presentation (Per Paper/Lecture)</b> International (Abroad) International (Within Country) National State/University	07 05 03 02

\* In case of Edited books(s)/books(s) authored by more than one Editor/Author then 70% marks will be awarded to each Editor/Author.

\*\* Documents prepared for government/government recognized bodies, ongoing actions per paper.

The Research Score for papers would be calculated as follows :

**Table – II (A)**

Sr. No.	Peer Reviewed/UGC listed journals	Marks per paper
(i)	Paper in referred journals without impact factor	5 Marks
(ii)	Paper with impact factor less than 1	10 Marks
(iii)	Paper with impact factor between 1 and 2	15 Marks
(iv)	Paper with impact factor between > 2 and 5	20 Marks
(v)	Paper with impact factor between > 5 and 10	25 Marks
(vi)	Paper with impact > 10	30 Marks

16/9/24  
16/9/24



**Joint Publication;**

- (a) Two authors: 50% of total value of publication for each author.  
(b) More than two authors: 70% total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:**

Principal Investigator and Co-investigator would get 50% each.

**\*Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students the formula shall be 70% of the total score for Supervisor and Co-Supervisor, both shall get 7 marks each.
- For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource person/paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of 3 categories out of 6 categories.

**Table - III**

Teaching and Research Score		60 Marks (Maximum)
1		60
	• 400 and above	50
	• 300 and less than 400	40
	• 200 and less than 300	30
	• 110 and less than 200	20 Marks (Maximum)
2		
Academic Administrative Score		
Administrative experiences (Minimum of six months)		
(i)	Act as Professor in charge/ In charge Principal/ P.G. Head in any college / institution (two marks per year, max. 06 Marks)	06
(ii)	N.S.S./NCC Co-ordinator / Co-ordinator Ek Bharat Shreshtha Bharat/ Viksit Bharat/ Uinat Bharat/ Sports Director/ Sports In-charge. (one mark per year, max. 03 marks)	03
(iii)	Examination Controller in College (one marks per year max. 02 marks)	02
(iv)	Co-ordinator of open university or self finance courses of colleges / University. (one marks per year max. 02 marks)	02
(v)	Any administrative/ Statutory Post in University like Registrar, Proctor, C.C.D.C, Inspector of colleges, Development officer, D.S.W, Dean, IQAC Director / Co-ordinator, Director R&D, Examination Controller, Public Information Officer (On deputation) (02 marks per year max. 07 marks)	07
3		
Interview		20 Marks

7. The maximum age of the applicant should be 60 (sixty) years as on the date of advertisement i.e. 15.11.2023.

*Handwritten signature and date: 15/11/2023*

## 8. Reservation Policy

- (i) The Reservation Policy of the State Government, as applicable on the date of advertisement, shall be followed in the appointment.
- (ii) If reservation has not been claimed in the relevant column of the Online Application Form, the applicants will not get the benefit of reservation. Only women applicants of the Backward Category under sub-category of WBC need not indicate it separately. Under the women of Backward categories, Women of Scheduled Tribe/Scheduled Caste, Extremely Backward class/Backward class categories will get the benefit.
- (iii) Only such applicants of Scheduled Caste/Scheduled Tribe/Backward class/ Extremely Backward class/ EWS class will get the benefit of reservation who are permanent domicile of Bihar. The benefit of reservation will not be given to applicants who are residents of states other than Bihar. The permanent address filled in Online Application Form will be valid as permanent residence for reservation purpose.
- (iv) The provisions of Reservation in Vacancies and Services in Bihar (for Scheduled Castes/Scheduled Tribes and other Backward classes) Act, 1991 (Bihar Act- 3, 1992), as modified up to date, will be followed in the context of vacancies for posts and services in Bihar. The benefit of reservation will be given to only such suitable applicants who are permanent domicile of Bihar. Applicants of reserved categories belonging to other states/union territories will be treated as applicants of unreserved category and provisions of unreserved category will be applied to them. The permanent address recorded in the Application Form only will be treated permanent residence for purpose of reservation.
- (v) (a) The applicants of Scheduled Caste and Scheduled Tribe will be required to submit the following certificates-
  - (i) Caste Certificate
  - (ii) Domicile Certificate
- (b) The applicants of Backward Class and Extremely Backward Class will be required to submit the following certificates-
  - (i) Caste Certificate
  - (ii) Domicile Certificate
  - (iii) Non Creamy Layer Certificate
- (c) In case of BC and EBC Candidates the Caste Certificate, Domicile Certificate and Non-Creamy Layer Certificate, and in case of SC and ST applicants the Caste Certificate and Domicile Certificate signed by the circle officer of the circle of his permanent residence will be valid.
- (d) The Caste Certificate and Non Creamy Layer Certificate issued by the competent authority of married Women claiming reservation should be issued with, and at, the permanent address of her father and not her husband.
- (e) The applicants of reserved Categories will mark the relevant column of the **Online Application** form after fully satisfying themselves about their caste. At the time of filling the Application Form the certificates relevant to the category of their reservation must be available with them. In case of any error, the claim of reservation will not be tenable. After filing the application any claim for change in reservation category will not be entertained. Further, the benefit of reservation will not be given if a wrong category of reservation has been marked. Reservation Categories are as follows:-

Sl. No.	Reservation Category	Reservation Category in Online Application
1	Schedule Caste	SC
2	Schedule Tribe	ST
3	Extremely Backward Class	EBC
4	Backward Class	BC
5	Economically Weaker Section	EWS

- (f) The benefit of reservation will not be granted if the certificates concerning reservation are not submitted in original at the time of interview.

  
16/5/24

  
16/5/24

**Note:**

- I. In the process of receiving **Online Application**, certain information are being sought only to create a data-base. If any benefit/relaxation related to those information is not included in the advertisement, its claim will not be tenable. The information/condition/detail/relaxation of any type as mentioned in the advertisement will be finally valid.

II. The benefit of reservations mentioned above, except that on the basis of disability, will be applicable only to suitable candidates who are permanent domicile of Bihar.

**9. Allotment of University**

- (i) The Commission will prepare a common merit list as per vacancy and reservation roster. Out of this common merit list, university wise merit list will be drawn with due consideration of the order of preference given by the applicants.
- (ii) **If an applicant of reserved category becomes eligible for the merit list of unreserved category, his appointment will be made in the general category and such a candidate will be allotted a post against a vacancy of general category, with due consideration of the order of his preference for universities.**
- (iii) The applicant should mark order of preference for all the related universities.

**10. Online Application Fee**

10.1. The details of category wise online application fee are given below-

- (i) For candidate of unreserved category- Rs. 2100/- (Rs. Two Thousand One Hundred Only)
- (ii) For SC/ST candidates of Bihar only- Rs. 525/- (Rs. Five Hundred Twenty Five Only)
- (iii) For women candidates who are permanent residents of Bihar supporting with Domicile Certificate issued with, and at, the permanent address of her father and not her husband. (both reserved and unreserved categories- Rs. 525/- (Rs. Five Hundred Twenty Five Only)
- (iv) For Physically Disabled (40% or more) candidates- Rs. 525/- (Rs. Five Hundred Twenty Five Only)
- (v) For rest of the candidates- Rs. 2100/- (Rs. Two Thousand One Hundred Only)

10.2 The application fee will be deposited ONLY by credit card/debit card/Net Banking/UPI through online e-payment gateway.

10.3 The candidate will also have to pay, in addition to the above fee, the charges levied by different banks, which will be automatically realized by the bank in the process of online payment. Application Fee and Bank Charges as notified, will not be refunded.

10.4 **All such candidates who claimed the benefit of concessional fees applicable to their categories, but fail to submit certificates relevant to these categories, or if some suspicion arises on these, they may be disqualified on the basis of concessional fees. Candidates, who will be disqualified on the basis of concessional fees, they will be responsible themselves. If they voluntarily deposit fee like general candidates, their candidature will remain safe in respect of this issue. Candidates can decide about this on their own.**

**11. Important Instructions**

The Candidates will download the conclusively filled online application form in duplicate from the dashboard and in the hard copy mark their signature in blue ink ball pen, in both Hindi and English, at the place specified for it. After this, the candidates should send the downloaded hard copy of the application form in duplicate, enclosing all required certificates/documents/degree, duly self-attested, in duplicate to **Bihar State University Service Commission, B.S.E.B Academic Building, 8<sup>th</sup> Floor, Buddh Marg, Patna-800001**, through Registered Post/Speed Post Only. So as to reach Commission office on or before **10.07.2024 till 05:00 PM**. The candidates should clearly write on the envelope Post Applied For, Unique ID, and Advertisement No. In no case the application will be accepted hand-to hand. The Candidates should attach self-attested Xerox copies of the following certificates in the given order.

10/07/2024  
10/07/2024

(A) Take Two Print of duly Filled application form and put your signature and attach self-attested copies of all relevant/supporting documents in following order with proper contents and Page No.

S.No.	Supporting Documents	Page No.	
		From	To
1	Matriculation certificates (As a proof of Date of Birth)		
2	Post Graduation Degree Certificate		
3	Ph.D Degree Certificate		
4	Domicile Certificate issued by competent authority (for the candidate claiming reservation)		
5	Caste Certificate issued by competent authority (for the candidate claiming reservation)		
6	Non-Creamy Layer Certificate (for BC and EBC) issued by competent authority (for the candidate claiming reservation)		
7	Economically Weaker Section Certificate for the candidate of General category (for candidates claiming reservation)		
8	Certificate of being Grandson/Grand-daughter of Freedom Fighter issued by competent authority, District Magistrate (for the candidate claiming reservation)		
9	Differently Abled Certificate issued by competent authority (for the candidate claiming reservation)		
10	Research/Teaching Experience Certificates		
11	NOC of concerned University		
12	7.1 to 7.6 related certificates/ true copy in chronological order as mentioned in application form.		

(B) Page No in hard copies is essentially required. In absence of proper paging application may be rejected.

12. All the information regarding this advertisement have been published on the website of the Commission. It is not required to publish it separately in daily newspapers.

13. The detailed guidelines for filling the online Application Form are available on the commission's Website. Any application different form the prescribed online application for this advertisement, whether printed, typed or hand-written, will not be accepted. Besides, incomplete, inarticulate, unsigned applications and those received late will be rejected, and deposited fee will not be refunded.

**14. Note**

14.1. The detailed guidelines for filling online application under the above mentioned advertisement can be seen on the website of the Commission. Before filling online application candidates must go through the given guidelines carefully and while filling online application, must enter all information correctly, clearly and flawlessly. Commission will not be responsible for the applicant not following the guidelines work by word filling the online application form and for any error in the entry made by the applicant while filling the online application form, and the applicants will himself be responsible for any adverse consequence.

14.2. If any discrepancy is found while comparing the information entered in the online application form with the original certificates/marksheets/degrees, his/her candidature will be rejected.

14.3. Applicants should deposit examination fee only after satisfying themselves with name, date of birth, category, examination fee etc appearing on the dashboard.

*Handwritten signatures and dates:*  
 AS 6/5/24  
 AS 16/5/2024

14.4. It will be the personal responsibility of the candidate to safely preserve the e-mail ID, mobile number and the received user name and password. They must keep these safe at their end.

14.5. Since the Commission will not be responsible for any difficulties or hindrance or interruption in postal service, internet or banking service, willing applicants, without waiting for the last date, should submit fully filled application form and prescribed fee well in advance.

14.6. Applicants will upload their latest photograph and their scanned signature at the specified space in the online application form. Applicants must ensure that the uploaded photograph and the image of the scanned signature have sufficient clarity.

14.7. Applicants are directed that they should preserve with them five additional copies of the photograph uploaded on the online application form, so that they could submit them if found necessary and required by the commission.

14.8. Commission will not be responsible for Unsuccessful Payment/Transaction Status Failure/Transaction Status Pending in course of online Payment of fees, and the applicant will not be allowed any additional time for rectification. The examination fee and bank charges once paid will in no case be refunded.

14.9. All experience certificates related to University/Institute must be signed by the Registrar/Director of the concerned University/Institute.

14.10. Certificates related to other than University/Institute should be signed by competent authority of the concerned colleges/departments, but these certificates compulsorily counter signed by the Registrar/Director of the concerned University.

14.11. All the above certificates must be issued properly with reference number and date.


15. Applicants should make all entries in the online application form with due care. Commission will never be responsible for any error in filling the application form by the applicant, and for any subsequent negative consequence too, the candidate will himself be responsible.

16. Other instructions and dates related to the filling of online application form are as follows:-

(i)	Date of registration for online Application Form	01.06.2024
(ii)	Last Date for filling online Application Form	25.06.2024
(iii)	Last Date for receiving in the Commission office the downloaded hard copy of the online application form along with self attested Xerox copies of all required documents/certificates/degrees through Registered Post/Speed Post only in duplicate.	10.07.2024

Note :- This advertisement may be amended subject to direction and amendments in statute by the competent authority.



  
Secretary  
Bihar State University Service Commission  
Patna, Bihar